# MAINE ARTS COMMISSION

# Applying for a Grant

Applications are submitted via the agency's Grants Management System (GMS). Some Internet Explorer users have experienced problems during the application process. Because of this, **we strongly recommend that you use the Firefox or Chrome web browser** to access the GMS and submit your application.

In order to use the GMS and create your application, you must have a user account (username and password) on the Maine Arts Commission website. *This is not the same account that you have used with the previous eGRANT system.* 

## **ALREADY HAVE AN ACCOUNT?**

To begin your application, click **HERE** and enter your Maine Arts Commission username and password. After you have logged in, select the 'Read More' link at the bottom of the funding opportunity you are interested in and follow the prompts to enter your application information. Be sure to click the 'Save and Next' button before moving on to the next part of the application.

# **DON'T HAVE AN ACCOUNT?**

There's no charge to set one up and it only takes a few minutes. At the login screen, click 'New User?' in the lower right corner and then key in the information as indicated. Click **HERE** to reach the login screen.

### FORGOT YOUR PASSWORD?

If you know your username but have forgotten your password, click the 'Forgot Password' link at the bottom middle of the login screen. Click **HERE** to reach the login screen.

### OTHER ACCOUNT QUESTIONS?

Help with various topics is available **HERE**.

Questions about the application or review process may be directed to Kathy Ann Shaw, Senior Director for Grants and Arts Accessibility, at 207-287-2750 or kathy.shaw@maine.gov.



**Grant information is available in large print format by request.** All Maine Arts Commission programs are accessible to people with disabilities. All programs funded by the Maine Arts Commission must also be accessible.

